

APPLICATION FOR RETROACTIVE PAY – PAST EMPLOYEES
CIVIC SERVICE UNION 52

IMPORTANT NOTICE: TO BE ELIGIBLE FOR RETROACTIVE PAY, THIS APPLICATION MUST BE RECEIVED BY CIVIC SERVICE UNION 52 ON OR BEFORE JUNE 2, 2024. Applications received after this deadline will NOT be processed.

Date of application:

Civic Service Union 52
10212 – 112 Street
Edmonton, AB T5K 1M4
Phone: 780-448-8900 FAX: 780-479-7975
Email: info@csu52.org

Subject: Retroactivity Pay Application – Past Employees, City of Edmonton

In accordance with Article 7.02.02 of the Collective Agreement between the City of Edmonton (“City”) and Civic Service Union 52 (“CSU 52”), I am providing written notice of my application for retroactive pay from December 19, 2021 to _____ (date of termination).

My payroll number when employed with the City was:

Please process my retroactive payment and remit it via direct deposit to the account that was on record at the time I left employment with the City. (If your bank account information has changed, please cross out this section and attach a new direct deposit form or void cheque from your financial institution. *The City may perform an identity validation by contacting former employees whose banking information has changed.*)

If you have any questions, you can reach me at phone number:

My mailing address (for tax reporting purposes) is as follows:

Thank you,

Full Name:

Please send the completed application to CSU 52 by email at info@csu52.org or by fax to 780-479-7975.

Please be aware that if funds are owing to the City of Edmonton, they will be recovered from this payment.